

GLS / C / 769-23

**CIRCULAR**  
**Winter break**

**7<sup>th</sup> December 2023**

Dear Parent,

As we approach the winter break, we would like to extend our heartfelt gratitude to every parent for your unwavering support since the beginning of the academic year. We also wish to thank you for your generous contributions towards the 'Tarahum for Gaza' initiative. With the collective efforts of GLS students, parents, and staff, we have successfully donated 500 cartons of relief materials to Emirates Red Crescent. Your compassion and support have made a significant impact, and we are proud to be part of a community that cares deeply about global issues. Your commitment to our school community has played a pivotal role in making our initiatives successful, and we truly appreciate your involvement.

You could visit our school's social media handles, where you can find photographs documenting the efforts and contributions made by our community.

In view of the upcoming winter break, please be informed that the school will be closed from **Monday, 11<sup>th</sup> December 2023**, to **Monday, 1<sup>st</sup> January 2024**. School reopens on **Tuesday, 2<sup>nd</sup> January 2024**.

Please note that **25<sup>th</sup> December 2023 (Christmas)** and **1<sup>st</sup> January 2024 (New Year)** will be holidays.

The school office will remain open for administrative purposes during the winter break from **Monday, 11<sup>th</sup> December 2023 to Friday, 29<sup>th</sup> December 2023 (except Saturday, Sunday, and public holidays)**, giving parents the opportunity to:

1. Inquire about student vacancies
2. Seek information regarding admissions
3. Settle any outstanding fees
4. Pre-pay fees for the next term

We urge parents to take advantage of the quiet period to make payments. Office timings will be from **8:00 a.m. to 3.30 p.m. (Monday to Thursday)** and **8.00 a.m. to 1 p.m. (Friday)** during the winter break. **Please note that fee counters will close by 3.00 p.m. from Monday to Thursday and 12.30 p.m. on Friday.** You could also avail of the online facility to pay fees.

As we bid goodbye to 2023, we extend warm Season's Greetings and Best Wishes for the New Year. May the coming year bring joy, success, and prosperity to you and your loved ones.

Thank you for your support and co-operation.

Warm regards,



**Asha Alexander**  
**Principal**

**Executive Leader - Climate Change**

آشا ألكسندر  
مديرة المدرسة  
الرئيس التنفيذي - تغير المناخ