

GLS / C / 700-23

CIRCULAR

28th August 2023

Day Care Service- Primary Campus

Dear Parent,

We would like to inform you that the 'Day Care Service' at GLS will be available from **4th September, 2023**. This facility will be available from **Monday to Thursday** in two time slots **12:00 noon to 2:00 p.m.** and **12:00 noon to 4:00 p.m. for KG 1 & KG 2** and from **2:00 p.m. to 4:00 p.m. for Grades 1 – 5**. The service will be available from **12:00 noon to 12:45 p.m. every Friday for KG – Grade 5**. During this time the students will be under the supervision and care of experienced adults. Please note that during this time, students will not be engaged in teaching and learning or completion of class work in the day care. This is a day care service that provides an opportunity for parents to manage their work timings by having their child enrolled.

Interested parents are requested to enroll their child for this service by filling the day care enrollment form appended. Once enrolled, you are requested to send an extra snack box and water bottle for the child's extended stay at school.

Kindly note, if your child has availed the day care service for 2 days or more, you will be charged for the entire month.

The fees for the day care services are as follows:

Time	Fees
12:00 noon – 2:00 p.m. (KG1 & KG2)	AED 315/-per month (including VAT)
12:00 noon – 4:00 p.m. (KG1 & KG2)	AED 525/-per month (including VAT)
02:00 p.m. – 4:00 p.m. (Grades 1- 5)	AED 315/-per month (including VAT)

We thank you for your support and co-operation.

Warm regards,



Asha Alexander

Principal

Executive Leader - Climate Change

آشا ألكسندر

مديرة المدرسة

الرئيس التنفيذي - تغير المناخ

DAY CARE FACILITY FORM (KG to Grade 5)

I would like to enroll my child for Day Care facility.

Date: _____

Name of the Student: _____ Grade: _____ Section: _____

Student ID no: _____ Day care from (Date): _____

Bus number: _____ Drop-off point: _____

Timings opted:

(KG) 12 pm - 2 pm (Mon - Thursday): ☐
Fees: Dhs.315/- per (including VAT)

(KG) 12 pm– 4 pm (Mon-Thursday): ☐
Fees: Dhs.525/- per month (including VAT)

(Gr. 1 – 5) 2 pm to 4 pm (Mon- Thursday): ☐
Fees: Dhs.315/- per (including VAT)

Please note that Friday is optional. The daycare facility on Friday will be available from 12 noon to 12.45 p.m. for KG to Grade 5. There will be no bus facility on Fridays.

(KG to Grade 5) ☐
12 pm to 12.45 pm (FRIDAY)(Optional)

Please note that full month day-care charges will be applicable if the student uses the facility for two days or more.

Name of the Parent: _____

Tel Nos. Residence: _____ Office: _____

Mobile No. 1) _____ 2) _____

Email: _____ Signature of Parent: _____

DAY CARE FACILITY DISCONTINUATION

I would like to discontinue day care facility for my child.

Date: _____

Name of the Student: _____ Grade: _____ Section: _____

Student ID No.: _____ Day Care Discontinue From (Date): _____

Bus Number: _____ Drop off point: _____

Name of the Parent: _____

Tel Nos. Residence: _____ Office: _____

Mobile no.1) _____ 2) _____

Email: _____ Signature of Parent: _____

FOR OFFICE USE ONLY:

Accounts: _____ Day Care Facility in-charge: _____ Class Teacher: _____