

GLS/C/1045-25

CIRCULAR

23 May 2025

CBSE Registration for Grade 9 (2025-26)

Dear Parents,

We would like to inform you that the CBSE board registration of your ward is mandatory, and you are requested to fill in the registration form by or before **18/06/2025**.

Kindly follow the steps to complete the registration process:

1. Kindly fill in this form with accurate information as per the passport of the child, click on this link to proceed: [Registration Form](#)
2. The **Name** of the candidate along with the **mother's name** & the **father's name** should be as per the **"Student's Passport"**. ***Kindly reinspect before submitting the details.***
3. The registration fee of **AED 120/-** is to be paid online *through GEMS parent portal*. Link will be open till **18/06/2025**. You will be notified if there is any revision in the fees as per the updates in the CBSE guidelines, and the difference will have to be paid accordingly.
4. Students will be photographed in school, and this will be used for registration purposes. Further details about the date will be sent from the teacher's desk. Kindly ensure that your child is present on the date assigned for the photograph in full school uniform.
5. A hard copy of the passport and any other documentation to support category/ ability other than General, must be submitted to the class teacher.

Warm regards,



Asha Alexander أشا ألكسندر

Principal مديرة المدرسة

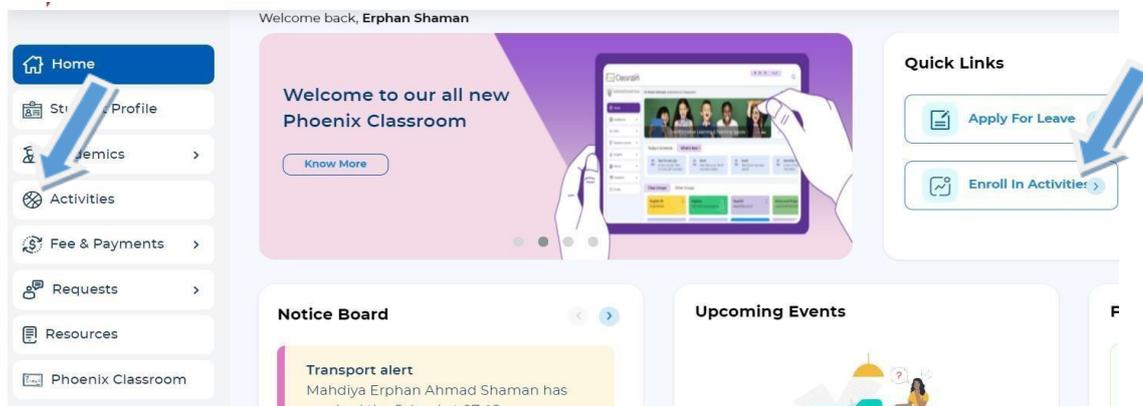
Executive Leader - Climate Change الرئيس التنفيذي - تغير المناخ

STEPS FOR THE PAYMENT PATHWAY:

How to register & pay for an activity online?

Step 1: Log in to GEMS Parent Portal with parent login credentials ([Click here to log in](#)).

Step 2: Click on **Activities** under Quick Links or click on the **Activities** tab on the left Navigation menu



Step 3: To register your ward, select activity - **CBSE Registration for Grade 9 (2025-2026)**

Step 4: Select 'Enroll'

Step 5: Click 'Send Request'

Step 6: To make a payment, Click **Proceed to Pay** and 'Confirm & proceed' to complete.

