

GLS / C / 482-22

CIRCULAR

19th January 2022

Own Transport

Dear Parent,

Health and safety of all students and staff is always our top priority. All students travelling by own transport are requested to adhere to the following guidelines:

1. Parents / guardians dropping or picking their child must wear the parent ID without fail. In case you do not have the parent ID, please contact the STS office for the same.
2. The parent/guardian will be permitted into the campus to drop and/or pick their child only if they are vaccinated. Kindly click on the link to upload your vaccination card, if not done yet.
LINK: [OT-Parent Vaccination Details](#)
3. Any drop off or pick-up should not exceed 10 mins within the facility. Hence, all communications with the teacher / supervisor must be scheduled virtually or over the telephone.
4. Drop off timings for all students from KG1 to Grade 6 will be between 7.15 a.m. and 8.00 a.m. at **Gate 1**.

5. Please note the pick-up timings:

| Day | Grade | Pick -up timings | Location |
|----------|---------------|------------------|-----------------|
| Mon-Thur | KG 1 and KG 2 | 12.00 noon | Gate 1, 2 and 3 |
| Mon-Thur | Grades 1 to 6 | 2.00 p.m. | Gate 1, 2 and 3 |
| Friday | Whole school | 12.00 noon | Gate 1, 2 and 3 |

6. Classes for KG1 and KG2 will begin at 7.50 a.m. and for Grades 1-6 will begin at 7.45 a.m.
7. The classroom allotted for pick-up of the students during dispersal will be communicated by the class teacher.

In case the child is sick or symptoms prevail within the family, kindly do not send the child to the school and inform the class teacher.

We appreciate your support and cooperation in following the health and safety protocols to ensure the safety of our school community.

Warm regards,



Asha Alexander

Principal

Executive Leader - Climate Change

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مديرة المدرسة

الرئيس التنفيذي - تغير المناخ