

GLS / C / 469-21

CIRCULAR

7<sup>th</sup> December 2021

Winter break

Dear Parent,

**Last working day and re-opening day before and after the winter break: -**

The last working day before the winter break for the students from KG1 to Grades 6 is Thursday, 9<sup>th</sup> December, 2021. Please note that all students of Grades 1- 6 will disperse along with the KG students at 12:00 noon on Thursday 9<sup>th</sup> December 2021. Parents of KG students, please make a note, that there might be a slight delay in the drop- off time for KG students on account of the early dispersal of Grades 1- 6.

The School will remain closed for the winter break from Sunday, 12<sup>th</sup> December, 2021 to Thursday, 30<sup>th</sup> December, 2021. School reopens on Sunday, 2<sup>nd</sup> January, 2022.

**School Office timings during the winter break: -**

The school office will remain open for administrative purposes during the winter break from Sunday, 12<sup>th</sup> December, 2021 to Wednesday, 29<sup>th</sup> December, 2021 (except: Friday, Saturday, 23<sup>rd</sup> December, 2021 and 30<sup>th</sup> December, 2021), giving parents the opportunity to:

1. Enquire about student vacancies
2. Pay outstanding fees
3. Pre-pay fees for the next term

We urge parents to take advantage of the quiet period to make payments. Office timings will be from 8:00 a.m. to 1:30 p.m. during the winter break. You could also avail the online facility to pay fees.

\*\*\* SEASONS GREETINGS AND BEST WISHES FOR THE NEW YEAR. \*\*\*

Thank you for your support and co-operation.

Thank you.  
Warm regards,



Asha Alexander  
Principal  
Executive Leader - Climate Change

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