

GLS / C / 446-21

CIRCULAR

20<sup>th</sup> October 2021

**Dispersal**

Dear Parents,

Please be informed that from Sunday, 24<sup>th</sup> October, we would go back to our regular dispersal time. KG will disperse at 12:00 Noon and Grades 1- 6 will disperse at 2:00 pm.

**Own transport -**

All students travelling by their own transport must adhere to the following:

1. Parents/ guardians dropping or picking their child must wear the parent ID without fail. In case you do not have the parent ID, please contact the STS office for the same.
2. The parent/guardian will be permitted into the campus to drop and/or pick their child **only if they are vaccinated**. Hence, you are requested to get vaccinated. Kindly click on the link to upload your vaccination card.  
[OT Parent Vaccination Details](#)
3. Any drop off or pick-up should not exceed 10 min within the facility. Hence, all communications with the teacher/ supervisor must be scheduled virtually or over the telephone.
4. All drop offs in the morning will be at gate no. 1. From 7:15 am – 8:00 am. Classes for KG1 and KG2 will begin at 7:50 am. Classes for Grades 1- 6 will begin at 7:45 am.

5. Details for afternoon pick-up are as follows –

Grade	Dispersal timings	Location
KG1	12:00 noon	Gates 1, 2 and 3
KG2	12:00 noon	
Gr1 – Gr6	2:00 pm	

6. Please be informed that early pick-up facility will only be made available in case of emergency, provided prior written permission is taken from the concerned Supervisor before 11:15 for KG and 13:15 for Grades 1- 6.

Thank you.

Warm regards,



**Asha Alexander**

Principal

Executive Leader - Climate Change

أشا ألكسندر

مديرة المدرسة

الرئيس التنفيذي - تغير المناخ